

PERMIT # \_\_\_\_\_

SOLON TOWNSHIP  
15185 ALGOMA AVE NE  
CEDAR SPRINGS, MI 49319



PHONE: 616-696-1718  
FAX: 616-696-3970  
www.solontwp.org

### ACCESSORY BUILDING PERMIT APPLICATION

ATTACHED GARAGE    DETACHED GARAGE    POLE BUILDING    STICK BUILT    POOL

APPLICANT: \_\_\_\_\_ PHONE: \_\_\_\_\_

APPLICANT ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

LOCATION ADDRESS/PARCEL #: \_\_\_\_\_

: 41-02-\_\_\_\_ - \_\_\_\_ - \_\_\_\_  
\*CONTRACTOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

CONTRACTOR ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

\*ELECTRICAL NEEDED? Yes / No   \*MECHANICAL NEEDED? Yes / No   \*PLUMBING NEEDED? Yes / No  
*(circle all that apply)*

#### BUILDING INFORMATION

- - COMPLETE ATTACHED SCHEMATIC - -

LOT SIZE: \_\_\_\_\_ SQUARE FOOT OF PROJECT: \_\_\_\_\_

PROJECT DIMENSIONS: Width: \_\_\_\_\_ Ft. Length: \_\_\_\_\_ Ft. Height: \_\_\_\_\_ Ft.

PROPOSED BUILDING:  Attached    Unattached   PROPOSED POOL:  Above Ground    Below Ground

TYPE OF FOUNDATION: \_\_\_\_\_ ESTIMATED COST: \$ \_\_\_\_\_

#### **This Application must include a scale drawing showing the following:**

- A. Site Plan showing location and relationship to other existing buildings or structures, or lot including setbacks from lot lines and elevations, and direction indication.
- B. Truss drawings, plans and specifications (no larger than 11" x 17") with method of construction and attachment to other structures or ground; driveway permit.

**\*Any individuals hired for above work must be licensed contractors who are registered with Solon Township.**

*The Zoning Administrator may request additional documentation to determine compliance with Solon Township Ordinances. Applicants must comply with Solon Township Ordinances.*

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

OFFICE USE ONLY

ZONING OFFICIAL SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Application Approved:  Yes    No   Comment: \_\_\_\_\_

BUILDING OFFICIAL SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Application Approved:  Yes    No   Comment: \_\_\_\_\_

ZONING FEE: \$ 50.00

PERMIT FEE: \$ \_\_\_\_\_

- Limited to 3 Inspections

CONT. REG. FEE: \$ \_\_\_\_\_

TOTAL FEE PAID: \$ \_\_\_\_\_

Check # \_\_\_\_\_ Cash \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

# Pole Barn Construction

Please complete and submit with application.

Owner: \_\_\_\_\_

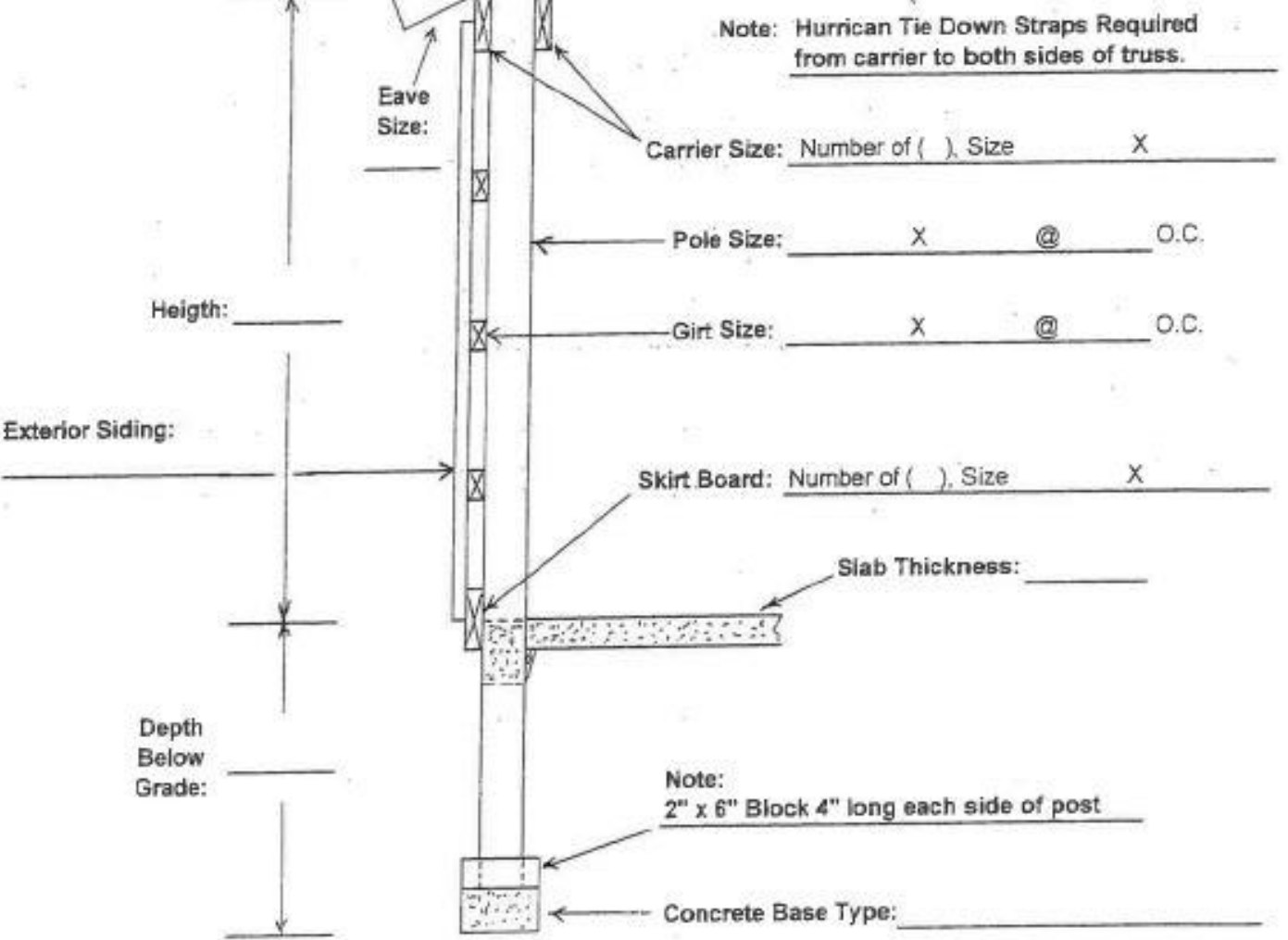
Jobsite Address: \_\_\_\_\_

Date: \_\_\_\_\_

Building Size: \_\_\_\_\_ X \_\_\_\_\_



Note: Hurrican Tie Down Straps Required from carrier to both sides of truss.



## Overhead or Sliding Door Sizes

Number of ( ) Size \_\_\_\_\_ X \_\_\_\_\_ Header: \_\_\_\_\_

Number of ( ) Size \_\_\_\_\_ X \_\_\_\_\_ Header: \_\_\_\_\_

# *SITE PLAN DESIGN*

## *MUST INCLUDE THE FOLLOWING*

- 1. Dimension of the lot and/or acreage (all sides)*
- 2. The location, with distances to the lot lines of all existing and proposed structures.*
- 3. The size of all existing structures.*
- 4. The location of any lakes, rivers, streams or wetlands on or near the property.*
- 5. The location of any easements on the property.*
- 6. An arrow indicating the direction of north, south, east, and west.*
- 7. Setbacks.*

*Front*

*Rear*

*Side(a)*

*Side(b)*

## INSPECTIONS

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**BUILDING  
INSPECTIONS**

ROBERT ELLICK  
616-696-1718

RODNEY ELLICK  
616-696-1718

**ELECTRICAL  
INSPECTIONS**

COLT JACOBS  
616-318-2964

**MECHANICAL/PLUMBING  
INSPECTIONS**

JEFF BIEGALLE  
616-438-5957

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There are a number of inspections required in each of the four codes – Building, Electrical, Mechanical and Plumbing. Therefore, you must call the inspectors when you are ready for each type of inspection. Work may not proceed before the project is inspected and approved to continue. Please make sure you are actually ready for inspection. If an inspection is called for and the job is not ready, a re-inspection fee will be charged.

### THE REQUIRED VISUAL INSPECTIONS ARE:

#### BUILDING:

- FOUNDATION – before back-filling when walls are complete; dampproofed or waterproofed, and the foundation drains are completely installed.
- ROUGH-IN – when framing is complete, BEFORE drywalling and AFTER electrical, plumbing, and mechanical inspections are approved.
- FINAL – when project is complete and ready for occupancy and AFTER electrical, plumbing, and mechanical final inspections are approved.

#### ELECTRICAL:

- SERVICE – when permanent service is complete and ready for hook-up.
- ROUGH-IN – BEFORE insulating or drywalling, when wiring which will be hidden is complete.
- FINAL – when all fixtures are set, plates are on and the building is ready to be occupied.

#### MECHANICAL:

- UNDERGROUND – if anything is to be covered by dirt, concrete, or blacktop.
- ROUGH-IN – Anything in walls (including ducts or chimneys) BEFORE drywalling.
- FINAL – when furnace and/or air conditioning is completed and operating and you are ready to occupy.

#### PLUMBING:

- UNDERGROUND – when pipes are all run in ground, BEFORE you backfill or pour concrete.
- ROUGH-IN – when pipes are all run in wall, BEFORE drywalling; also, drainage lines in ceiling of basement BEFORE covering.
- FINAL – when fixtures are all set and operating and you are ready to occupy.