



15185 Algoma Ave.  
Cedar Springs, MI 49319

Tel: 616-696-1718 Fax: 616-696-3970

**MOBILE HOME PARK BUILDING PERMIT APPLICATION**

1. Applicant's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

2. Describe the type of home and floor plan: *\_(use additional document as necessary)\_*  
\_\_\_\_\_  
\_\_\_\_\_

3. Confirmed street address and lot number: \_\_\_\_\_

4. Value of improvements (including materials & labor): \_\_\_\_\_

5. Customer's Name (if known): \_\_\_\_\_

6. Will you be performing the set up? (Check one):  yes  no

7. Will you be performing the electrical, mechanical, and/or plumbing work yourself? (Check one):  yes  no

**Note: If you are hiring contractors, they must be licensed and have a licensed contractor on the job.**

8. Will you be performing the plumbing work yourself? (Check one):  yes  no

9. During the process of building, you must call for the following inspections:

A: Building: Final Inspection & Certificate of Occupancy  
Bob Ellick, Building Inspector      Rodney Ellick, Building Inspector  
(616) 696-1718                              (616) 696-1718

B: Electrical: Service & Final Inspection  
Colt Jacobs, Electrical Inspector  
(616) 318-2964

C: Plumbing & Mechanical:  
Jeff Biegalle, Plumbing & Mechanical Inspector  
(616) 438-5957

Dated: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

*Return this completed and signed form to the Solon Township Office. The homeowner and/or builder is/are responsible to meet and uphold all ordinances of Solon Township. Solon Township Zoning Ordinance Books are available either at [www.solontwp.org](http://www.solontwp.org), or hard copy for \$25.00.*

**OFFICE USE ONLY**

TOWNSHIP REPRESENTATIVE APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_  
PERMIT FEE: \_\_\_\_\_ DATE REC'D: \_\_\_\_\_ CHECK: \_\_\_\_\_ CASH: \_\_\_\_\_

**NOTE**  
*If any work is commenced before a Permit is obtained, an amount of \$100.00 shall be paid to Solon Township before a Permit is issued.*

**Application for Electrical Permit**  
**SOLON TOWNSHIP**  
 15185 Algoma Ave  
 Cedar Springs, MI 49319  
 Tel 616 696-1718 Fax 616 696-3970

Permit No. \_\_\_\_\_  
**NOTE\*** Permit is valid five days after application is filed with the township unless notified otherwise.  
**Electrical Inspector**  
**Colt Jacobs**  
**(616) 318-2964**

Date: \_\_\_\_\_  
 Name of Owner or Agent (Please Print): \_\_\_\_\_ Phone: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Contractor's Name: \_\_\_\_\_ License No. \_\_\_\_\_  
 Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Signature of Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Section 23a of the state Construction Codes Act of 1972, Act No. 230 of Public Acts of 1982, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on residential building or a residential structure. Violators of section 23a are subject to civil fines.

**Check Box Below – DESCRIPTION OF WORK**

|  |                       |
|--|-----------------------|
| Mobile Home in Park  | New Home Construction |
| Temporary construction Pole (90 days only)                               | Existing Home Remodel |
| Swimming Pool (Inspection required before covering wiring with concrete) | Unattached Garage     |
| Other  |                       |

**INDIVIDUAL FEES FOR COMMERCIAL / INDUSTRIAL / RESIDENTIAL**

| Type of Equipment                                    | Cost Per Unit                | Number Units | Fee   |
|--|------------------------------|--------------|-------|
| Base Permit Fee - ALL PERMITS                        | \$60.                        |              | \$60. |
| Additional/Re-Inspection/Rough Inspection            | \$55. Per Insp               |              |       |
| Final Inspection – MANDATORY                         | \$55.                        |              | \$55. |
| Service and / or Sub Panel                           | Up to 200 Amp                | \$12.        |       |
|  | Over 200 Amp through 600 Amp | \$17.        |       |
|  | Over 600 Amp through 800 Amp | \$22.        |       |
|  | Over 800 Amp                 | \$28.        |       |
| Circuits of Wiring                                   | \$5.                         |              |       |
| Lighting Fixtures (per 25 or fraction thereof)       | \$7.                         |              |       |
| Dishwasher / Disposal / Range Hood                   | \$5.                         |              |       |
| Furnace / Unit Heater                                | \$7.                         |              |       |
| Electric Base Board Heater                           | \$5.                         |              |       |
| Power Outlets of Hookups for Range / Dryer / Etc.    | \$8.                         |              |       |
| Signs (per circuit)                                  | \$6.                         |              |       |
| Feeders / Bus Duct (per 50 feet or fraction thereof) | \$7.                         |              |       |
| Motors   | through 5 HP (each)          | \$7.         |       |
|  | 5 through 30 HP (each)       | \$12.        |       |
|  | 30.5 through 75 HP (each)    | \$17.        |       |
|  | Over 75 HP (each)            | \$28.        |       |
| Transformers up to .5 KVA (each)                     | \$7.                         |              |       |
| Transformers over .5 KVA (each)                      | \$12.                        |              |       |
| Fire Alarm up to 10 Stations and Horns               | \$55.                        |              |       |
| <b>TOTAL FEE</b>                                     |                              |              |       |
| <b>DOUBLE FEE FOR LATE PERMIT</b>                    |                              |              |       |

**SPECIAL FEES:**

|   |                               |
|---|-------------------------------|
| Hazardous Location Area Wiring, as defined in Article 500 of the National Electric Code   | Double Fee Rate               |
| For required inspection of Electrical Apparatus for which no fee is herein provided and for inspection of Temporary Installations for Decorative, Advertising and Theatrical purposes | \$55. Per Inspection          |
| For requested Written Inspection Report   | \$55. Per Hour (1 hr minimum) |
| Permit Renewal  | \$55.                         |
| Expired Permit (6 MONTHS NO ACTIVITY REQUIRES NEW PERMIT)   |                               |

**HOMEOWNER'S AFFIDAVIT:** I hereby certify that the electrical work described on the permit application shall be installed by myself in my own single family dwelling, which I am living or about to occupy. All work shall be installed in accordance with the State Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Solon Township Electrical Inspector. I will cooperate with the Solon Township Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Signature of Homeowner: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE**  
*If any work is commenced before a Permit is obtained, an amount equivalent to 200% of the appropriate fee set forth herein shall be paid to Solon Township before a Permit is issued.*

**Application for Mechanical Permit  
 SOLON TOWNSHIP**

15185 Algoma Ave  
 Cedar Springs, MI 49319  
 Tel 616 696-1718 Fax 616 696-3970

Permit No.  
**NOTE\*** Permit is valid five days after application is filed with the township unless notified otherwise.

**Mechanical Inspector  
 Jeff Biegalle  
 616-438-5957**

Date: \_\_\_\_\_

Commercial: New  Existing   
 Single Family Dwelling: New  Existing

Name of Owner or Agent (Please Print): \_\_\_\_\_ Phone: \_\_\_\_\_

Project Address: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_ License No. \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Signature of Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Federal I.D. No. or Reason for Exemption: \_\_\_\_\_ Email: \_\_\_\_\_

Worker's Comp. Insurance Carrier or Reason for Exemption: \_\_\_\_\_

MESC Employer Number or Reason for Exemption: \_\_\_\_\_

Section 23a of the state Construction Codes Act of 1972, Act No. 230 of Public Acts of 1982, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on residential building or a residential structure. Violators of section 23a are subject to civil fines.

| TYPE OF EQUIPMENT   | FEE      | NO. | TOTAL FEES |
|---|----------|-----|------------|
| <b>PERMIT BASE FEE</b> (Includes 1 inspection) Plus equipment                                     |          |     | \$60       |
| Gas/Oil Burning Equipment-New and/or Conversion Units   | \$30 ea. |     |            |
| Flue Damper/Vent Damper   | \$7 ea.  |     |            |
| Solid Fuel Equipment-Complete (Includes Chimney) (Woodstoves, Fireplace stoves & add-on furnaces) | \$20 ea. |     |            |
| Chimney, Factory built (Class A) (Includes breeching and combustion)                              | \$28 ea. |     |            |
| Gas Piping, Each Outlet (New installation)  | \$7      |     |            |
| Water Heater – Gas / Electric (circle)  | \$30     |     |            |
| Solar Equipment (Each Panel) (Piping Fee Included) & Tank   | \$22     |     |            |
| <b>AIR CONDITIONING &amp; REFRIGERATION</b>   |          |     |            |
| <b>HEAT PUMPS,</b> Self-Contained Under 15 H.P., A/C  | \$17 ea. |     |            |
| Evaporator Coils  | \$28 ea. |     |            |
| Under 5 H.P. (Split System)   | \$28 ea. |     |            |
| 5 H.P. & over (Split System)  | \$38 ea. |     |            |
| Chiller   | \$88 ea. |     |            |
| Cooling Towers  | \$38 ea. |     |            |
| Compressor, 15 H.P.-50 H.P.   | \$38 ea. |     |            |
| Over 50 H.P.  | \$66 ea. |     |            |
| <b>AIR HANDLERS</b>   |          |     |            |
| <b>SELF CONTAINED UNITS</b>   |          |     |            |
| Ventilation & Exhaust Fans Under 1,500 CFM  | \$7 ea.  |     |            |
| 1,500 to 10,000 CFM   | \$28 ea. |     |            |
| Over 10,000 CFM   | \$55 ea. |     |            |
| Heat Recovery Units or Thru –the-Wall Fan Coil Vents  | \$12 ea. |     |            |

| TYPE OF EQUIPMENT   | FEE      | NO. | TOTAL FEES |
|---|----------|-----|------------|
| Unit Heaters  | \$17 ea. |     |            |
| Ducts, Piping, Fire <b>SUPPRESSION/PROTECTION SYSTEMS</b>                 |          |     |            |
| Based on Bid Price  |          |     |            |
| Under \$3,000   | \$22     |     |            |
| \$3,000 to \$7,999  | \$38     |     |            |
| \$8,000 to \$10,999   | \$50     |     |            |
| \$11,000 to \$14,999  | \$60     |     |            |
| Over \$15,000-(\$10 for ea. \$3,000 in addition to above rate)            |          |     |            |
| <b>MISCELLANEOUS</b>  |          |     |            |
| Incinerators  | \$17 ea. |     |            |
| Crematories   | \$17 ea. |     |            |
| Humidifiers   | \$12 ea. |     |            |
| Electronic Air Cleaner with Washer  | \$33 ea. |     |            |
| Tanks (For underground tanks, add an additional \$5 to the following:)    |          |     |            |
| Under 276 gal. Including LP   | \$12     |     |            |
| 276 gal. To 550 gal.  | \$17     |     |            |
| (For ea. Additional tank, add 50% of the above fee based on largest tank) |          |     |            |
| <b>INSPECTIONS</b>  |          |     |            |
| Hourly Rate   | \$35/Hr. |     |            |
| Additional & Final  | \$45 ea. |     |            |
| Re-inspection   | \$65 ea. |     |            |
| Special inspection pertaining to Sale of Building                         | \$55     |     |            |
| <b>TOTAL FEE</b>  |          |     |            |
| <b>DOUBLE FEE FOR LATE PERMIT</b>   |          |     |            |

**HOMEOWNER'S AFFIDAVIT:** I hereby certify that the mechanical work described on this permit application shall be installed by myself in my own single-family dwelling in which I am living or about to occupy. All work shall be installed in accordance with the 1996 International Mechanical Code and Part 9 Amendments, and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Solon Township Mechanical Inspector. I will cooperate with the Solon Township Mechanical Inspector and assume the responsibility to arrange for the necessary inspections.

Rev. 07/11/2023

Owner's Signature: \_\_\_\_\_

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**Application for Plumbing Permit  
 SOLON TOWNSHIP**

15185 Algoma Ave  
 Cedar Springs, MI 49319  
 Tel 616 696-1718 Fax 616 696-3970

Permit No. \_\_\_\_\_  
**NOTE\*** Permit is valid five days after application is filed with the township unless notified otherwise.  
**Plumbing Inspector  
 Jeff Biegalle  
 616-438-5957**

Date: \_\_\_\_\_

Commercial: New  Existing

Sewer Only:

Single Family Dwelling: New  Existing

Water Service Only:

Name of Owner or Agent (Please Print): \_\_\_\_\_ Phone: \_\_\_\_\_

Project Address: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_ License No. \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Signature of Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Federal I.D. No. or Reason for Exemption: \_\_\_\_\_ Email: \_\_\_\_\_

Worker's Comp. Insurance Carrier or Reason for Exemption: \_\_\_\_\_

MESC Employer Number or Reason for Exemption: \_\_\_\_\_

**Section 23a of the state Construction Codes Act of 1972, Act No. 230 of Public Acts of 1982, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on residential building or a residential structure. Violators of section 23a are subject to civil fines.**

| Type of Equipment  | Fee        | No. | Fee |
|--|------------|-----|-----|
| Permit Fee (includes 1 inspection)   | \$60.      |     |     |
| Underground, Rough-in, Final, Re-inspection, or Additional Inspection                    | \$35. each |     |     |
| Fixtures, water connected appliance, floor drains, special drains, mobile home unit site | \$5. each  |     |     |
| Water Heater Exchange  | \$30. each |     |     |
| Stacks (soil, waste, vent, and conductor)  | \$4. each  |     |     |
| Sewers (sanitary, storm, or combined)  | \$6. each  |     |     |
| Water Service  | \$6. each  |     |     |
| Connection building drain-building sewers  | \$6. each  |     |     |
| Subsoil drains   | \$6. each  |     |     |
| Sewage ejectors, manholes, sumps   | \$6. each  |     |     |
| Water distributing pipe (system)   | \$11. each |     |     |
| Reduced pressure zone backflow preventer   | \$6. each  |     |     |
| Hourly inspection rate   | \$55.      |     |     |
| Special inspection (if required by law)  | \$55.      |     |     |
| <b>Total Fee</b>   |            |     |     |

**HOMEOWNER'S AFFIDAVIT:** I hereby certify that the plumbing work described on this permit application shall be installed by myself in my own single family dwelling in which I am living or about to occupy. All work shall be installed in accordance with the 1997 International Plumbing Code and Part 7 Amendments, and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Solon Township Plumbing Inspector. I will cooperate with the Solon Township Plumbing Inspector and assume the responsibility to arrange for the necessary inspections.

Rev. 07/11/2023

Owner's Signature: \_\_\_\_\_