

**MINUTES**

**CEDAR SPRINGS PUBLIC LIBRARY  
REGULAR BOARD MEETING**

**MONDAY  
JANUARY 23, 2023**

**7:00 PM MEETING**

**CEDAR SPRINGS PUBLIC LIBRARY  
107 N Main Street, Cedar Springs, MI 49319**

**Cedar Springs Public Library  
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach, and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

**I. CALL TO ORDER**

Meeting called to order by Chair at 7:05 pm  
Present: Bob Ellick, Tony Owen, Maryevelyn Vu, Heidi Armock, Shelly Hilbert,  
Mark Dykstra  
Absent: Karen Ringler  
Quorum present

**II. PLEDGE OF ALLEGIANCE**

Pledge led by chair

**III. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.

Rose Powell addressed the Board concerning an Algoma Township meeting  
Kevin Green addressed the Board about a possible contract with Algoma township  
AJ Anielski recommended the Board allow Algoma to join the library which will increase the finances.

**IV. APPROVAL OF THE AGENDA**

**MOTION:** "Approve the agenda" made by Owen, second by Vu  
Motion carried by voice vote Ayes 6, Nays 0.

**V. CONSENT AGENDA**

- A. Approval of December 19 2022, Meeting minutes
- B. Approval of December 2022 Financial report

**MOTION:** “Approve consent agenda” made by Owen, second by Hilbert  
Motion carried by voice vote Ayes 6, Nays 0.

**V. DIRECTOR’S REPORT**

Director’s full report is part of Board packet  
Roof had a leak and contractor said it was a once in a life time leak because of all the snow. Informed Board a hypodermic needle and jar of substance was found in restroom. Police were called and took possession of items.

**VIII. UNFINISHED BUSINESS**

A. None

**IX. NEW BUSINESS**

A. Acceptance of Mark Dykstra as new Library Board trustee from the City of Cedar Springs  
Chair welcomed and announced new trustee Mark Dykstra

B. Approval of Budget amendments

**MOTION:** “Approve budget amendments’ MADE BY Owen, second by Hilbert  
Motion carried by voice vote Ayes 6, Nays 0.

C. Chair assignment of Strategic Planning committee members  
Chair assigned Armock and Owen to the Strategic Planning committee

**X. COMMITTEE REPORTS**

- A. Personnel Committee - None
- B. Policy Committee – Policy on infectious diseases  
Owen spoke about the new policy and that it would be on the agenda for approval at next meeting.
- C. Bylaw Committee – None
- A. Technology Committee – Update on computer upgrades  
Owen discussed some of the needs and reviewed the approved tech budget with Board. Requested a budget adjustment next meeting to cover the cost of items Board had previously approved.
- D. Finance Committee – None

**XI. AGENDA ITEMS FOR MONDAY FEBRUARY 27, 2023, MEETING**

- A. Approval of Policy on infectious diseases
- B. Approval of Budget amendments for Tech purchases.
- C. Discussion of possible KDL contract
- D. Discussion concerning legal advice and by whom.

**XII. BOARD COMMENT**

Board welcomes Mark to his new position

**XIII. ADJOURNMENT**

**MOTION:** "Adjourn meeting" made by Owen, second by Ellick

Motion carried by voice vote Ayes 6, Nays 0.

Meeting ended at 7:28 pm

Next regular meeting scheduled for Monday, February 27, 2023, 7:00 pm at the library.

Submitted by Secretary Owen

Approved by Board on 3/8/23