

# **SOLON TOWNSHIP STAFF MEETING MINUTES**

## **February 5, 2014**

Solon Township Hall  
15185 Algoma Avenue  
Cedar Springs, MI 49319  
616-696-1718

**CALL TO ORDER** by Supervisor Ellick 10:05am.

Present: Ellick, Zenker, Gunnell, Drake, Rideout, Poulsen, Kruihoff, Doane

Absent: Austin

Jim Hegarty & Tim Bergstrom from Prein-Newhof presented information on planning, engineering, and funding opportunities for a township park. First step is to update or create a new Parks and Recreation Master Plan.

### **Staff Reports:**

**Assessor:** Wrapping up personal property statements. Ready to send information to have assessment change notices printed and sent out.

**Zoning Administrator:** Has 3 enforcement issues that are going well, being taken care of. County has not done anything more on Olin Lakes matter - remains a township concern.

**Building Department:** absent.

**Fire Department:** INT tanker sold and customer happy. G2 donating equipment to install generator - delayed by equipment problems. No applications from anyone interested in fire fighting. Having trouble with overhead door opener – may need replacement soon.

**Trustees:** **Gunnell:** nothing. **Rideout:** Collected information on 3 companies that work with townships to plan parks that he will share with clerk.

**Treasurer:** New procedure for processing dog licenses is very time consuming. Is available Monday – Wednesday and will be open February 28<sup>th</sup> for tax collection.

**Clerk:** Shared fire station stairway and carpet bids - will add to board meeting agenda.

Motion by Ms. Zenker to decline purchase of terrorism coverage for certified acts of terrorism from our property & liability insurance carrier, support by Ms. Poulsen, carried 5 – 0.

**Supervisor:** reported on MTA seminars. Working on department budget requests. Need to think about getting community room floor stripped, sealed, waxed.

Motion to adjourn at 12:29 by Ms. Zenker, supported by Mr. Rideout, carried 5 – 0.

**Next Meeting:** March 5, 2014.