



Solon Township Hall
2305 19-Mile Road
Cedar Springs MI 49319
616-696-1718

Minutes of the Regular Meeting of the Solon Township Board of Trustees November 13, 2012

Meeting called to order by Supervisor Robert Ellick at 7:30 P.M.

Members present: Fred Gunnell, Robert Ellick, John Rideout, Heather Zenker & Rich Straub

Members absent: None

Pledge of Allegiance and Invocation

Public comments on the agenda items: Gerald Skelonc discussed pay rate for deputy clerk and also suggested that a separate deputy treasurer be named other than the administrative asst.

Approve agenda

A motion was made by Mr. Straub to approve agenda, seconded by Mr. Gunnell. The motion carried 5 to 0.

Approve Consent Agenda

A motion was made by Ms. Zenker to approve consent agenda, seconded by Mr. Straub. Mr. Rideout questioned if the Township should be paying for 100% of the excavating work on the new township offices in that the work is in fact not complete. He suggested that the payment be reduced by \$6,244.50. Ms. Zenker modified the motion to reflect the deduction in payment. The motion carried 5 to 0. Comment was also made on how much the Board appreciated the new format the fire chief was using in his report to the Board.

Committee Reports

Cedar Springs Public Library – written report submitted
Cedar Springs Parks & Rec - no report
Fire Committee – no report

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Old Business:

None

New Business:

Snow plowing contract

A motion was made by Mr. Rideout to approve snow plowing contract with Marty's Construction for \$2,400.00 plus \$65.00 per plow for new township offices as needed, seconded by Ms. Zenker. The motion carried 5 to 0.

Change in personnel policy

A motion was made by Mr. Gunnell to approve changes to personnel policy regarding chain of command. The motion was seconded by Ms. Zenker. After some discussion it was decided to have the custodian continue to report to the Clerk and the four department heads, committee heads and trustees reporting directly to the Board. The motion carried 5 to 0.

Set wages for new deputy clerk

A motion was made by Mr. Straub to approve paying the new deputy clerk \$12.00 per hour with a raise to \$12.50 April 1, 2013 upon a favorable work review. The motion was seconded by Ms. Zenker. The motion carried 5 to 0.

Purchase of new tires for F-350 brush truck

A motion was made by Mr. Rideout to funding \$724.00 for purchase of new tires for brush truck. The motion was seconded by Ms. Zenker. The motion carried 5 to 0.

Purchase of turn out gear for chief

A motion was made by Mr. Straub to approve the purchase of turn out gear for the chief in the amount of \$1,650.00. The motion was seconded by Mr. Rideout and carried 5 to 0.

Approval of electrical service for new township offices

Motion by Mr. Rideout to approve the electrical service agreement with Consumers Power Company. The motion was seconded by Ms. Zenker. After discussion it was decided to extend the service fifty (50) feet to the west to better accommodate future building of a new fire barn. The motion carried 5 to 0.

Up grade of emergency lighting

A motion was made by Ms. Zenker to approve funding \$750.00 up grade emergency lighting in the township office and fire barns. The motion was seconded by Mr. Gunnell and carried 5 to 0.

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Approval of communication wiring/surveillance contract for township offices

A motion was made by Mr. Rideout to table this item. The motion was seconded by Ms. Zenker and carried 5 to 0. Further discussion continued and it was agreed that Mr. Donald Hamblin would assist the Board in developing a realistic list of what is needed in the new building.

Planting of trees at Trent Ridge

A motion was made by Mr. Ellick to approve spending \$747.00 from the Trent Ridge escrow account to replace dead pine trees in the Trent Ridge development. The motion was seconded by Ms. Zenker and carried 5 to 0.

Funding for 2012 property taxes

Motion by Mr. Straub to have KCI do tax billing at a cost of \$1,472.00 seconded by Mr. Gunnell. The motion carried 4 to 1 with Ms. Zenker voting no.

Discussion Items:

None

Correspondence:

Mr. Gunnell – Resident asked about purchasing property for future use for cemetery and possibility of using part of new township property for this use.

Mr. Straub – Thanked the Board for working with him for past twelve years. Noted he would like to be considered for any future assignments.

Treasurer – Would like Board to review purchasing policy

Clerk – Nothing

Supervisor – Discussed health department issues with water at new site. Stated masons will be on site on Monday and also discussed oil canning of roof and emergency lighting.

Public comments: Roxanne Hamblin inquired about current emergency generator. Gerald Skelonc thanked Mr. Straub for his years of service.

Adjourn:

Motion by Ms. Zenker to adjourn, seconded by Mr. Gunnell, motion carried 5 - 0.

Meeting adjourned at 8:57 P.M.

John W. Rideout
Solon Township Clerk