



Solon Township Hall  
2305 19-Mile Road  
Cedar Springs MI 49319  
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees  
May 14, 2013 @ 7:30p.m.**

**Meeting called to Order by Supervisor Robert Ellick at 7:30 pm.**

**Members Present:** Robert Ellick, John Rideout, Mary Lou Poulsen  
**Members Absent:** Heather Zenker & Fred Gunnell

**Pledge of Allegiance & Invocation**

**Public Comment on Agenda Items :** Vicky Babcock

**Approve Agenda**

A motion was made by Mr. Rideout to approve agenda with 2 additions: trench grating for Fire Department & sand removal at cemetery, seconded by Ms. Poulsen. The motion carried 3-0.

**Approve Consent Agenda**

A motion was made by Mr. Rideout to approve consent agenda, seconded by Ms. Poulsen. The motion carried 3-0.

- a. Approve minutes from regular Board meeting of April 9, 2013
- b. Approve minutes from staff meeting of May 1, 2013
- c. Approve Bill List
- d. Fire Chief's Statistics Report
- e. Clerk's Budget Report and Balance Sheet
- f. Building Inspector's Report
- g. Treasurer's Report

**Committee Reports**

- \* Cedar Springs Public Library – have formed a new building committee, received grants for construction and furnishings per Library Board member Ellick.
- \* Cedar Springs Parks and Rec – James Dean spoke on plans for township park area on Algoma.
- \* Fire Committee report – nothing to report.

## Old Business

- \* **Approve township hall photo copier contract**  
A motion was made by Ms. Poulsen to approve Hasselbring Clark proposal of \$7,962.00 for purchase of copier plus service contract at \$71.50/month, seconded by Mr. Rideout. Motion carried 3-0.

## New Business

- \* **Resignation of fire fighters**  
A motion was made by Mr. Ellick to approve firefighters Twyman, Shaffer, and Ellick's resignation with some reservation, seconded by Ms. Poulsen. Motion carried 3-0.
- \* **Approve MFR training costs for Chaplain Putnam**  
A motion was made by Mr. Rideout to approve \$530.00 tuition expenditure plus mileage for Michigan First Responder (MFR) training, seconded by Ms. Poulsen. Motion carried 3-0. Mention made that a more complete policy needs to be written pertaining to firefighter training.
- \* **Approve signage for new hall**  
A motion was made by Mr. Rideout to table plans for the township sign at the new location, seconded by Ms. Poulsen. Motion carried 3-0.
- \* **Approve Worker's Compensation policy**  
A motion was made by Mr. Rideout to approve Michigan Municipal League as the township worker's compensation carrier as of 7-1-2013 at \$4366.00 or quoted rate, seconded by Mr. Ellick. Motion carried 3-0.
- \* **Approve MLIVE "On the Town" promotion for townships**  
A motion was made by Mr. Rideout to approve MLIVE promotion of township at \$50/mo, seconded by Mr. Ellick. Motion carried 2-1.
- \* **Approve sexton replacement**  
A motion was made by Mr. Rideout to approve Randal Heckman as Solon Cemetery sexton for fiscal year 2013-2014 at quoted rate, seconded by Mr. Ellick. Motion carried 3-0.
- \* **Approve \$229 fertilizer/weed control for cemetery south half**  
A motion was made by Mr. Ellick to approve increasing fertilizer application on the south half of the cemetery and decreasing fertilizer application on the north half with no change in expenditure, seconded by Ms. Poulsen. Motion carried 3-0.
- \* **Approve Division Ave road improvement with Tyrone Township**  
A motion was made by Mr. Rideout to approve \$30,000 expenditure from General Fund department 444-775 for road work on Division Avenue from Solon Road to 19 Mile Road, seconded by Mr. Ellick. Motion carried 3-0.
- \* **Approve \$3,500 payment on bill from Deltatron for security camera installation**  
A motion was made by Mr. Ellick to approve disbursement of \$3500 of balance owed on contract, seconded by Mr. Rideout. Motion carried 3-0.

\* **D&K additions to contract**

A motion was made by Mr. Rideout to approve addition of \$1,958.70 for water supply system to D&K, seconded by Ms. Poulsen. Motion carried 3-0.

A motion was made by Mr. Rideout to approve addition of \$3,657.56 for Doors to D&K, seconded by Ms. Poulsen. Motion failed 0-3.

A motion was made by Mr. Rideout to approve addition of \$903 for additional cabinets, seconded by Mr. Ellick. Motion carried 3-0.

A motion was made by Jr. Rideout to approve addition of \$962 for bath amenities, seconded by Ms. Poulsen. Motion carried 3-0.

A motion was made by Mr. Rideout to approve addition of \$1,277 for kitchen countertops, seconded by Ms. Poulsen. Motion failed 0-3.

\* **\$750 trench grating for upper building of fire depart**

A motion was made by Mr. Rideout to approve \$750.00 expenditure for trench grating, seconded by Ms. Poulsen. Motion carried 3-0.

\* **Sand removal from cemetery**

A motion was made by Mr. Ellick to approve payment of \$150 for 2 loads and \$5/yd thereafter to remove sand pile from northeast corner of cemetery, seconded by Ms. Poulsen. Motion carried. 3-0.

**Discussion Items**

\* Open House plan discussion included: making it a dedication and include speakers, local and state politicians; including music – possibly high school jazz band; having demonstrations by fire department; scheduling it to coincide with the farmer's market; catering.

\* Rental agreement – Ready to rent once certificate of occupancy is received. Motion by Mr. Rideout to amend rental agreement for community room to remove non-profit language, seconded by Ms. Poulsen. Motion carried 3-0.

**Correspondence**

Trustees – Mr. Rideout commented cemetery looks good; still need stump Removed; suggested fire department water new lawn periodically; need for wheels on council table.

Treasurer - absent

Clerk – none

Supervisor - Cleaning person leaving soon. Board discussed need to advertise in local newspaper for replacement.

**Additional public comments:** Vickie Babcock on farmer's market, renting stalls. Board to research insurance/liability/legal issues/engineer's study.

**Adjourn:** A motion was made by Mr. Ellick to adjourn, seconded by Mr. Rideout. Motion carried 3 to 0. Meeting Adjourned at 9:20 pm.

**Submitted by:** Mary Lou Poulsen, Solon Township Clerk