



Solon Township Hall  
15185 Algoma Avenue NE  
Cedar Springs MI 49319  
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees  
August 13, 2013 @ 7:30p.m.**

**Meeting called to Order by Supervisor Robert Ellick at 7:32 pm.**

**Members Present:** Robert Ellick, Heather Zenker, Fred Gunnell, John Rideout, Mary Lou Poulsen

**Members Absent:** none

**Pledge of Allegiance & Invocation**

**Public Comment on Agenda Items :** none

**Approve Agenda**

A motion was made by Mr. Rideout to approve agenda, seconded by Ms. Zenker.  
The motion carried 5-0.

**Approve Consent Agenda**

A motion was made by Ms. Zenker to approve consent agenda, seconded by Mr. Rideout. The motion carried 5-0.

- a. Approve minutes from regular Board meeting of July 9, 2013
- b. Approve minutes from special Board meeting of July 17, 2013
- c. Approve minutes from special Board meeting of July 24, 2013
- d. Approve minutes from staff meeting of August 7, 2013
- e. Approve Bill List
- f. Clerk's Rev/Exp Report & Balance Sheets
- g. Fire Chief's Statistics Report
- h. Building Inspector's Report
- i. Treasurer's Report

**Committee Reports**

- \* Cedar Springs Public Library – Donna Clark.
- \* Cedar Springs Parks and Rec – written report.
- \* Fire Committee report – none.

**Old Business**

- \* none.

**New Business**

- \* **Special Assessment District Public Hearing**

Solon Township Attorney Mark Nettleton gave an explanation of the process for the Special Assessment District petitioned for Pointe North Private Road improvement.

Supervisor Ellick called for any objections or comments to the petition for the project, the proposed improvements, estimate of costs, and the proposed district as described in the notice of the hearing.

Questions were asked concerning the project, but no written objections were submitted.

After further discussion, a motion was made by Ms. Zenker to adopt Special Assessment Resolution #2 for Pointe North Private Road Improvement with a repayment of 11 years, supported by Mr. Gunnell. Upon Roll Call Vote: Mr. Gunnell Y; Ms. Zenker Y; Mr. Ellick Y; Ms. Poulsen Y; Mr. Rideout Y. The motion carried 5 - 0.

The supervisor reported the special assessment roll has been prepared and filed with the Clerk.

A motion was made by Mr. Gunnell to adopt Special Assessment Resolution #3 for Pointe North Private Road Improvement with a public hearing scheduled at a special meeting on September 4, 2013 at 7:30, supported by Ms. Zenker. Upon Roll Call Vote: Mr. Rideout Y; Ms. Poulsen Y; Mr. Ellick Y; Ms. Zenker Y; Mr. Gunnell Y. The motion carried 5 - 0.

Attorney Nettleton left the meeting at 8:40.

- \* **Resolution declaring Prisoner of War/Missing in Action Day**

A motion was made by Mr. Ellick to approve a Resolution designating September 20, 2013 as Prisoner of War/Missing in Action Recognition Day, seconded by Mr. Rideout. Upon Roll Call Vote: Mr. Ellick Y; Ms. Poulsen Y; Ms. Zenker Y; Mr. Rideout Y; Mr. Gunnell Y. The motion carried 5 - 0.

- \* **Display of township artifacts from Cedar Springs Museum**

A motion was made by Mr. Gunnell to authorize display in the township hall of local artifacts at no cost, seconded by Mr. Ellick. The motion carried 5 - 0.

- \* **Community Room acoustics proposals**

A motion was made by Mr. Ellick to approve a proposal for acoustic consulting services from Soundscape Engineering, seconded by Mr. Rideout. The motion carried 5 - 0.

- \* **MTC report & flooring removal quotes**

A motion was made by Ms. Zenker to approve a proposal for asbestos abatement from Pro-Tech Environmental, Inc., seconded by Mr. Rideout. The motion carried 5 - 0.

\* **Outside property maintenance**

A motion was made by Mr. Rideout to approve \$35/hour not to exceed \$350.00 for outside property maintenance at 15185 Algoma, seconded by Ms. Poulsen. The motion carried 5 - 0.

\* **Transfer of \$20,000 from G.F. to Fire fund**

A motion was made by Ms. Zenker to approve transfer of \$20,000 from General fund to fire fund as budgeted, seconded by Mr. Rideout. The motion carried 5 - 0.

\* **KCRC Local Road Construction Authorizations**

A motion was made by Ms. Zenker to authorize engineering work order with KCRC for Albrecht Avenue at 55% township share with cap of \$25,000, seconded by Ms. Poulsen. The motion carried 4 - 1.

A motion was made by Ms. Zenker to authorize gravel application work order with KCRC for Trenton Avenue at cost to township of \$8800, seconded by Mr. Gunnell. The motion carried 5 - 0.

\* **Tax resolutions**

1. A motion was made by Ms. Poulsen to approve resolution to collect 100% KISD property tax in summer of 2013, seconded by Ms. Zenker. Upon Roll Call Vote: Mr. Gunnell Y; Mr. Ellick Y; Mr. Rideout Y; Ms. Poulsen Y; Ms. Zenker Y. The motion carried 5 - 0.
2. A motion was made by Ms. Poulsen to approve resolution to collect 100% Cedar Springs Public School property taxes in the summer of 2013, seconded by Ms. Zenker. Upon Roll Call Vote: Mr. Rideout Y; Ms. Zenker Y; Mr. Gunnell Y; Mr. Ellick Y; Ms. Poulsen Y. The motion carried 5 - 0.
3. A motion was made by Ms. Poulsen to approve resolution to collect 50% of Kent City School District property taxes in the summer of 2013, seconded by Ms. Zenker. Upon Roll Call Vote: Mr. Ellick Y; Mr. Gunnell Y; Ms. Zenker Y; Ms. Poulsen Y; Mr. Rideout Y. The motion carried 5 - 0.
4. A motion was made by Ms. Poulsen to approve resolution to collect 100% GRCC property taxes in the summer of 2013, seconded by Ms. Zenker. Upon Roll Call Vote: Ms. Zenker Y; Mr. Rideout Y; Mr. Gunnell Y; Ms. Poulsen Y; Mr. Ellick Y. The motion carried 5 - 0.

\* **MTA On the Road Fall 2013 Meeting**

A motion was made by Mr. Rideout to authorize funds not to exceed \$500 for board members to attend MTA's On the Road Fall 2013 regional meetings, seconded by Ms. Zenker. The motion carried 5 - 0.

\* **Treasurer's Fall Conference**

A motion was made by Ms. Zenker to approve funding up to \$800 for registration and expenses for MMTA Fall Conference, seconded by Mr. Rideout. The motion carried 5 - 0.

\* **Solon Market sign art, advertising, printing expenses**

A motion was made by Mr. Rideout to approve up to \$375 requested from Solon Market for advertising/printing, seconded by Ms. Zenker. The motion carried 5 - 0.

\* **Fire fighter training wage increase**

A motion was made by Mr. Rideout to approve fire fighter training rate of pay increase to \$9.40 from September 1, 2013 to March 31, 2014, seconded by Ms. Zenker. The motion carried 4 - 1.

A motion was made by Ms. Zenker to approve fire fighter station time pay equal to training rate of pay at \$9.40, seconded by Mr. Rideout. The motion carried 3 - 2.

\* **Fire fighter training I & II classes**

A motion was made by Mr. Ellick to approve Fire Fighter I, II Academy registration fee of \$500 and mileage reimbursement of \$500 for firefighter Putnam, seconded by Mr. Rideout. The motion carried 5 - 0.

\* **Consider 3 applicants for firefighter employment**

A motion was made by Mr. Ellick to approve James Crouch for firefighter employment, seconded by Ms. Poulsen. The motion carried 5 - 0.

A motion was made by Ms. Poulsen to approve Jacob Watson of Sparta for firefighter employment, seconded by Mr. Rideout. The motion failed 0 - 5.

A motion was made by Mr. Rideout to approve Norma Colburn for firefighter employment, seconded by Ms. Poulsen. The motion carried 3 - 2.

\* **Fire Department Generator/Lighting Trailer**

A motion was made by Ms. Zenker to authorize Chief Drake to pursue application for a Generator and Lighting trailer from the DNR, seconded by Mr. Rideout. The motion carried 5 - 0.

\* **Fire Department Garage Door Opener**

A motion was made by Mr. Ellick to approve \$800 for purchase of garage door opener for fire station, seconded by Ms. Zenker. The motion carried 5 - 0.

**Discussion Items**

- \* Community Room Use – board verified decision that the community room may be used for township related meetings including Fire Department, Parks & Rec at no cost. Board also confirmed community room use agreement wording that renter is a resident of Solon Township.

**Correspondence**

Trustees – Mr. Rideout stated he would like to make the POW/MIA recognition resolution presentation at the ceremony on September 20, 2013.

Treasurer - nothing

Clerk – nothing

Supervisor – scheduled electrical disconnect to prepare for demolition at fire station, will follow up on plan for stairway between the 2 floors,  
Shared Health Department/DEQ/Zoning information on Olin Lakes properties.

**Additional public comments:** none.

**Adjourn:** A motion was made by Mr. Rideout to adjourn, seconded by Ms. Zenker.  
Motion carried 5 to 0. Meeting Adjourned at 10:11 pm.

**Submitted by:** Mary Lou Poulsen, Solon Township Clerk