



Solon Township Hall  
15185 Algoma Avenue NE  
Cedar Springs MI 49319  
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees  
November 12, 2013 @ 7:30p.m.**

**Meeting called to Order By Supervisor Robert Ellick at 7:30 pm.**

**Members Present:** Heather Zenker, Robert Ellick, Fred Gunnell, John Rideout, Mary Lou Poulsen

**Members Absent:** none

**Pledge of Allegiance & Invocation**

**Public Comment on Agenda Items :** none

**Approve Agenda**

A motion was made by Ms. Zenker to approve agenda, seconded by Mr. Gunnell.  
The motion carried 5-0.

**Approve Consent Agenda**

A motion was made by Ms. Zenker to approve consent agenda, seconded by Mr. Ellick. The motion carried 5-0.

- a. Approve minutes from regular Board meeting October 8, 2013
- b. Approve minutes from staff meeting of November 6, 2013
- c. Approve Bill List
- d. Clerk's Rev/Exp Report & Balance Sheets
- e. Fire Chief's Statistics Report
- f. Building Inspector's Report
- g. Treasurer's Report

**Committee Reports**

- \* Cedar Springs Public Library – received written report.  
Donna Clark highlighted: book sale, Spooktacular w/ photographer, A. Holton Memorial Fund, Bldg, Committee, Gingerbread House plans for 12-14-13.
- \* Cedar Springs Parks and Rec - none
- \* Solon Market – written report
- \* Fire Committee report – written report
- \*

**Old Business**

- \* none

## **New Business**

### \* **Resolution to Partially Vacate Special Assessment- Pointe North**

A motion was made by Ms. Zenker to approve resolution as written, seconded by Mr. Rideout. Upon Roll Call Vote : Mr. Rideout Y; Mr. Ellick Y; Ms. Zenker Y; Mr. Gunnell Y; Ms. Poulsen Y. The motion carried 5 – 0.

### \* **Fire Committee request – daytime fire fighter position.**

Add to business for next month pending Fire Committee recommendations.

### \* **Snowplow sealed bids**

2 bids received and opened. A motion was made by Ms. Zenker to approve bid from Marty's Construction as proposed, seconded by Mr. Gunnell. The motion carried 5 – 0.

### \* **Acoustics Proposal**

A motion was made by Mr. Rideout to approve Eagle Tec \$9,249.74 proposal to apply sona-spray to the ceiling in community room, and necessary trim work by Robert Ellick for total cost of up to \$12,000, seconded by Ms. Poulsen. The motion carried 5 – 0.

### \* **Authorize funds to print and mail tax bills**

A motion was made by Ms. Zenker to authorize up to \$1,500.00 to Kent Communications Inc. to print and mail tax bills, seconded by Mr. Rideout. The motion carried 5 – 0.

### \* **MTA Conference**

A Motion was made by Ms. Zenker to approve up to \$1400.00 for Mr. Ellick and Mr. Rideout to attend the MTA annual conference & Expo in Traverse City, seconded by Mr. Rideout. The motion carried 5 – 0.

### \* **Change in Township Office Hours**

A motion was made by Mr. Rideout to approve office hours of Monday – Wednesday 9:00 – 5:00, Thursday 9:00-12:00, effective January 1<sup>st</sup>, second by Ms. Poulsen. The motion failed 2-3. A motion was made by Ms. Zenker to approve office hours of Monday – Wednesday 9:00 – 5:00 beginning January 1<sup>st</sup>, seconded by Mr. Gunnell. Motion carried 3 – 2.

### \* **Reappoint Mr. Ellick to Library Board**

A motion was made by Ms. Zenker to approve reappointment of Mr. Ellick to the Library Board, seconded by Mr. Gunnell. The motion carried 5 – 0.

### \* **Appoint Shelly Ardema to Solon Twp Site Plan Committee**

A motion was made by Ms. Zenker to approve appointment of Shelly Ardema to the Solon Township Site Plan Committee, seconded by Mr. Ellick. The motion carried 5 – 0.

### **Discussion Items**

- \* **Fire Department Renovations** on-going cleaning and paint prep. Chief waiting for stairway – Bob getting quotes from builders.
- \* **D&K:** sidewalk cracks – price break/replace or repair; north door problems, lights in the foyer, sidewalk heat, cleaning of soffit, grade washout, conference room light. Mr. Ellick mentioned possible upgrades for future of: water treatment system, gutters, recirculating pump for bathrooms.
- \*

### **Correspondence**

Trustees: Mr. Gunnell – nothing.

Mr. Rideout – questioned why volunteers are not diving into barn roofing project. Reported on attendance at the Kent County Road Commission meeting.

Treasurer: nothing

Clerk: Received communication offering to complete a review of our retirement plans – no interest from board.

Shared communication from resident regarding manure on roads – board reiterated comments shared at November Staff Meeting.

Received request from resident to rent space in the barn. Board discussed using agreement as with Community Room with time frame and “at own risk” type language. Mr. Rideout questioned if Assessor had determined taxable status – Mr. Ellick answered Assessor stated it would not change the current status.

Mr. Ellick made a motion to rent out barn space up to 28’ for \$50 and over 28’ for \$100, second by Ms. Zenker, motion carried 5 – 0.

Supervisor: Meeting with the Road Commission November 14 regarding condition of 16 Mile Road. Shared information from attorney on declaring buildings dilapidated and steps building department can take.

**Additional public comments:** Julie Dowling, Vista View drainage problems.

**Adjourn:** A motion was made by Ms. Zenker to adjourn, seconded by Mr. Rideout. Motion carried 5 to 0. Meeting Adjourned at 8:50 pm.

**Submitted by:** Mary Lou Poulsen, Solon Township Clerk